

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION  
REGULAR MEETING  
October 10, 2016  
MINUTES

The Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President at 6:30 p.m. in Room D111 at the J.P. Case Middle School.

Members Present

Jessica Abbott  
Tim Bart  
Sandra Borucki\*  
Dennis Copeland\*\*  
Bruce Davidson\*\*\*

Marianne Kenny  
Laurie Markowski  
Michael Stager  
Anna Fallon

Members Absent

Attorney Present

Alicia Hoffmeyer\*\*\*\*

\*arrived 6:46p.m.  
\*\*arrived 6:55p.m.  
\*\*\*arrived 6:36p.m.  
\*\*\*\*arrived 6:46p.m.

**On the motion of Mr. Bart, seconded by Ms. Abbott, the meeting was adjourned, unanimously viva voce, at 6:31 p.m. to executive session in Room D111.**

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

Personnel/Attorney Client Privilege Communication

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

The Board returned to public session at 7:10 p.m. in Room B132.

Ms. Fallon declared the Public Hearing for the Bond Refunding open for questions from the Public. There were no questions. The Public Hearing was then closed.

BOARD RECOGNITIONS

The first week of October marked a Week of Respect in schools across New Jersey. To celebrate, our district held weeklong activities and events to promote the prevention of harassment, intimidation, and bullying. In particular, our district's Anti-Bullying Specialists sponsored a Week of Respect logo contest for Grades K-8. Students were asked to create a logo featuring the Week of Respect theme. Each building's School Safety Team judged the submissions for their building and our administrators chose a district-wide winner. The Board of Education recognized the following students for their winning entries as they were chosen as contest finalists: Daniel Kent, Grade 3, Copper Hill School; Ardiv Mirza, Grade 4, Francis A. Desmares School; Luca Cantanzarite, Grade 2, Robert Hunter School; Anjana Bhat, Grade 6, Reading-Fleming Intermediate School; Emily Lynott, Grade 8, J.P. Case Middle School. The Board shared a special congratulations with Anjana Bhat as her entry was chosen as the district-wide contest winner. The Board also acknowledged and thanked our district's Anti-Bullying Specialists and School Counselors for their work and efforts in coordinating our Week of Respect instruction, activities and efforts.

SUPERINTENDENTS REPORT

Dr. Caulfield stated at next month's Board Meeting, she will have an update on the district goals.

CITIZENS ADDRESS THE BOARD

None

On the motion of Mr. Davidson, seconded by Ms. Markowski, minutes of the Executive Session on September 26, 2016\* were approved viva voce.

**\*Ms. Borucki abstained.**

On the motion of Mr. Davidson, seconded by Ms. Markowski, minutes of the Regular Meeting on September 26, 2016 were approved viva voce.

PERSONNEL

The next meeting will be October 18, 2016.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

**All Personnel items were approved under one motion made by Dr. Copeland, seconded by Ms. Markowski.**

1. Approval was given to amend the motion of April 11, 2016:

for the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc.	Position	Leave Type	Anticipated Date(s)
1.	Galletta	Suzanne	BS	Grade 1	Disability Leave	September 1, 2016-October 19, 2016
					Family Leave/NJ Paid	October 20, 2016-January 20, 2017
					Childcare Leave	January 23, 2017-June 30, 2017

to read:

Item	Last Name	First Name	Loc.	Position	Leave Type	Anticipated Date(s)
1.	Galletta	Suzanne	BS	Grade 1	Disability Leave	September 1, 2016-October 31, 2016
					Family Leave/NJ Paid	November 1, 2016-January 30, 2017
					Childcare Leave	January 31, 2017-June 30, 2017

\*dates changed due to birth of child

2. Approval was given for the following staff member to take a leave as follows:

Item	Last Name	First Name	Loc.	Position	Leave Type	Anticipated Date(s)
1.	Vita	Matthew	JPC	Gifted & Talented	Family Leave/NJ Paid	November 28, 2016-December 30, 2016

3. Approval was given to confirm the voluntarily change of assignment for the following staff member:

Item	Last Name	First Name	Position/Location	From	To	Effective
1.	Vento	Jenna	Speech/FAD	1.00/FAD	.9 FAD & .1/JPC	September 28, 2016

4. Approval was given for Wanda Smith, Support Skills Teacher at Copper Hill School, to take a medical leave, effective October 24, 2016 to October 31, 2016.

5. Approval was given for employee #431769 to be suspended with pay effective October 7, 2016 until further notice.

6. Approval was given to amend the motion of August 22, 2016:

to employ the following staff member for the 2016-2017 school year. These candidates will be highly-qualified for these positions. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Loc.	Dates	Salary/Degree/Step	Certification/College
1.	Lerner	Claire	School Psychologist/SS	No later than October 24, 2016	\$55,635/MA+30/3	School Psychologist/ University of Rhode Island

to read:

Item	Last Name	First Name	Position/Loc.	Dates	Salary/Degree/Step	Certification/College
1.	Lerner	Claire	School Psychologist/SS	October 13, 2016	\$55,635/MA+30/3	School Psychologist/ University of Rhode Island

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

7. Approval was given to confirm the resignation of Valerie Bart, Cafeteria Aide at Robert Hunter School, effective September 29, 2016.\*

**\*Mr. Bart abstained.**

All Staff – Additional Compensation

8. Approval was given to employ the following staff members for additional compensation during the 2016-2017 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Cagenello	Stacey	JPC	Coach – Varsity Girls Basketball	168	\$30.62/hr.
2.	Gordon	David	JPC	Coach – Varsity Boys Basketball	168	\$30.62/hr.
3.	Handren	Marisa	JPC	Coach – Varsity Cheerleading – shared position	168 shared	\$30.62/hr.
4.	Heierling	Kimberly	JPC	Coach – Varsity Cheerleading – shared position	168 shared	\$30.62/hr.
5.	Ibach	Benjamin	JPC	Coach – JV Girls Basketball	120	\$30.62/hr.
6.	Rourke	Scott	JPC	Coach – Wrestling	168	\$30.62/hr.
7.	Smarz	Alan	JPC	Coach – JV Boys Basketball	120	\$30.62/hr.
8.	Bontempo	Emil	JPC	CPR/AED-ERT	3	\$33.78/hr.
9.	Casio	Leigh Anne	FAD	CPR/AED-ERT	3	\$33.78/hr.
10.	Pfluge	Kevin	FAD	CPR/AED-ERT	3	\$33.78/hr.
11.	Goldman-Botwin	Jill	FAD	CPR/AED-ERT	3	\$33.78/hr.
12.	Healey	Kimberly	JPC	CPR/AED/First Aid-ERT/PE Teacher	6	\$33.78/hr.
13.	Klein	Lea	FAD	CPR/AED-ERT	3	\$33.78/hr.
14.	Koelle	Dawn	FAD	CPR/AED-ERT	3	\$33.78/hr.
15.	Quagliato	Julie	JPC	CPR/AED-ERT	3	\$33.78/hr.

SUBSTITUTES

9. Approval was given to employ the following applicants as Substitutes for the 2016–2017 school year pending fingerprinting:

Item	Last Name	First Name
1.	Hoff	Evelyn
2.	Ingram	Susan
3.	Kuhn	Karen
4.	Niedziejko	Gina

FIELD PLACEMENTS

10. Approval was given for the following students to observe classes during the 2016-2017 school year:

Item	Last Name	First Name	From	Location
1.	Gross	Carrie Ann	Caldwell University	RH
2.	Barosi	Jessica	Hunterdon County Poly Tech	RFIS
4.	Deeming	Olivia	Hunterdon County Poly Tech	RFIS
5.	Ratanski	Caroline	Hunterdon County Poly Tech	RFIS
6.	Rountree	Jessica	Hunterdon County Poly Tech	RFIS

11. Approval was given for Lisa Maslankowski, student at Thomas Edison State University, to complete her public health nursing observation hours with Kathleen Barbee, School Nurse at Francis A. Desmares School, for a maximum of 60 hours from October 11, 2016 through December 31, 2016.

Aye: Ms. Abbott            Dr. Kenny            Nay: 0            **Abstain: Mr. Bart #7**  
 Mr. Bart                Ms. Markowski  
 Ms. Borucki            Mr. Stager  
 Dr. Copeland           Ms. Fallon  
 Mr. Davidson

**CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY, AND GRANTS**

The next meeting will be November 2, 2016.

**All Curriculum items were approved under one motion made by Mr. Davidson, seconded by Ms. Borucki.**

1. Approval was given to employ the following consultants during the 2016- 2017 school year.

Item	Consultant	Location	Purpose	Number of Days	Cost not to exceed
1.	Raritan Valley Community College Science Education Institute	District	NGSS Workshops K-4	2	\$5,600
2.	SASC/Activate Learning	District	IQWST Workshop 6-8 Science Teachers	1	\$1,800

2. Approval was given to employ the following staff members, or their alternates, for additional compensation during the 2016-2017 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Martinez-Wright	Ameloisa	RFIS	Bilingual Parent Night Facilitator	3	\$33.78/hr.
2.	McGovern	Susan	FAD	Bilingual Parent Night Facilitator	3	\$33.78/hr.
3.	Peake	Nydia	FAD	Bilingual Parent Night Facilitator	3	\$33.78/hr.
4.	Vilaragut	Lizette	RFIS	Bilingual Parent Night Facilitator	3	\$33.78/hr.

3. Approval was given to employ the following staff members, or their alternates, for additional compensation during the 2016-2017 school year to be funded from the ESSA grant. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Account #	Max. # of Hours	Rate
1.	Bergstrom	Carly	RH	RH Literacy Learning Club	20-232-100-100-001-03-17	81 shared hrs.	\$30.62/hr.
2.	Lucchetto	Laura	RH	RH Literacy Learning Club	20-232-100-100-001-03-17		
3.	Tremel	Jill	RH	RH Literacy Learning Club	20-232-100-100-001-03-17		
4.	Bergstrom	Carly	RH	RH Literacy Learning Club Training	20-232-200-100-000-03-17	2	\$33.78/hr.
5.	Lucchetto	Laura	RH	RH Literacy Learning Club Training	20-232-200-100-000-03-17	2	\$33.78/hr.
6.	Tremel	Jill	RH	RH Literacy Learning Club Training	20-232-200-100-000-03-17	2	\$33.78/hr.
7.	Barragan	Kathleen	FAD	FAD Literacy Learning Club	20-232-100-100-001-05-17	108 shared hrs.	\$30.62/hr.
8.	Buccigrossi	Marianne	FAD	FAD Literacy Learning Club	20-232-100-100-001-05-17		
9.	Cascio	Leigh Anne	FAD	FAD Literacy Learning Club	20-232-100-100-001-05-17		

10.	Barragan	Kathleen	FAD	FAD Literacy Learning Club Training	20-232-200-100-000-05-17	2	\$33.78/hr.
11.	Buccigrossi	Marianne	FAD	FAD Literacy Learning Club Training	20-232-200-100-000-05-17	2	\$33.78/hr.
12.	Cascio	Leigh Anne	FAD	FAD Literacy Learning Club Training	20-232-200-100-000-05-17	2	\$33.78/hr.
13.	Eresman	Jessica	FAD	Bilingual Parent Night Facilitator	20-241-200-100-000-00-17	3	\$33.78/hr.
14.	Peake	Nydia	FAD	Prepare and Present for Title I Parent Night	20-232-200-100-000-05-17	3	\$33.78/hr.

4. Approval was given to confirm the following staff member for additional compensation during the 2016-2017 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Voorhees	Kristine	BS	New Teacher Science and Social Studies	2.5	\$33.78/hr.

5. Approval was given of the following field trip(s) for the 2016-2017 school year.

Item	Grade/Group	School	Destination	Anticipated Date	Cost	Funding Source
1.	Grade 4	CH	Camp Bernie, Lebanon, NJ	June 5 & 12, 2017	\$3,500	PTO
2.	Grade 4	RH	Da Vinci Science Center, Allentown, PA	June 9, 2017	\$1,065.50	PTO
3.	Grade K	FAD	Hunterdon County Library, Route 12	October 14 & 21, 2016	\$300	PTO
4.	Student Council	JPC	NJASC Conference, Jackson, NJ	May 24, 2017	Approximately \$5,750	Participants

6. Approval was given to accept the following curriculum, professional development, and/or technology-related donations for the 2016-2017 school year.

Item	Donation	Value	Location	Funding Source
1.	Anti-Bullying School Assembly	\$1,600	FAD	PTO
2.	Art supplies	\$300	RFIS	Jennifer Michaels

7. Approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Collins	Dana	NGSS Assessment Workshop Series, Lawrenceville, NJ	October 28 & December 9, 2016; February 24 & May 19, 2017	R, M	\$370
2.	DeLorenzo	Kristin	NCTM Regional Conference & Exposition, Philadelphia, PA	November 1-2, 2016	M,L,F,O	\$480
3.	Gardner	Elizabeth	NCTM Regional Conference & Exposition, Philadelphia, PA	November 1-2, 2016	R,F,O	\$380
4.	Larca	Danielle	Lib 2.0 2016 – A Media Specialist's Symposium, Galloway, NJ	November 2, 2016	R,M	\$225
5.	Lemerich	Kathryn	2016 FEA/NJPSA/NJASCD Fall Conference, Long Branch, NJ	October 20-21, 2016	R,M	\$345
6.	Mulligan	Dave	Pesticide Training - Turf Disease Management, New Brunswick, NJ	October 14, 2016	R	\$195

7.	Mulligan	Dave	Pesticide Training – Pesticide Calibration, New Brunswick, NJ	October 26, 2016	R	\$195
8.	Volpe	Laurie	The Connected Action Roadmap, NJPSA, Monroe Township, NJ	October 25, 2016	R,M	\$200
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

Aye: Ms. Abbott      Dr. Kenny      Nay: 0      Abstain: 0  
 Mr. Bart      Ms. Markowski  
 Ms. Borucki      Mr. Stager  
 Dr. Copeland      Ms. Fallon  
 Mr. Davidson

FACILITIES/OPERATIONS

The next meeting will be November 1, 2016.

TRANSPORTATION

The next meeting will be October 12, 2016.

FINANCE

The next meeting will be October 19, 2016.

**The Finance item was approved under one motion made by Dr. Copeland, seconded by Ms. Borucki.**

1. Approval was given of the Bond Refunding resolution, as attached.

Ms. Voorhees gave a brief update on the Bond Refunding.

Aye: Ms. Abbott      Dr. Kenny      Nay: 0      Abstain: 0  
 Mr. Bart      Ms. Markowski  
 Ms. Borucki      Mr. Stager  
 Dr. Copeland      Ms. Fallon  
 Mr. Davidson

POLICY DEVELOPMENT

The next meeting will be October 11, 2016.

**The Policy item was approved under one motion made by Dr. Kenny, seconded by Mr. Stager.**

1. Approval was given to present the following new regulation for 2<sup>nd</sup> reading and adoption, as attached:
  - a. R 5331 – Management of Life Threatening Allergies in Schools (M)

Aye: Ms. Abbott      Dr. Kenny      Nay: 0      Abstain: 0  
 Mr. Bart      Ms. Markowski  
 Ms. Borucki      Mr. Stager  
 Dr. Copeland      Ms. Fallon  
 Mr. Davidson

SPECIAL SERVICES

The next will be October 19, 2016.

**All Special Services items were approved under one motion made by Mr. Stager, seconded by Mr. Davidson.**

- Approval was given to confirm the following Teacher Assistants, contracted through the Hunterdon County ESC, to work additional hours in the District at the contracted rate of \$25.30 per hour, on the following dates:

Item	Last Name	First Name	Location	Purpose	Max. Hours	Date
1.	Schultz	Bryan	RFIS	TA for Intramurals and Jedi Knights Kung Fu Club	25	Monday, Wednesday & Thursday September through December, 2016
2.	Sayani	Kanwal	RFIS	Substitute for Intramurals and Jedi Knights Kung Fu Club	25	Monday, Wednesday & Thursday September through December, 2016

- Approval was given to confirm the transfer of the following Teacher Assistants, contracted through the Hunterdon County ESC, for the 2016-2017 school year as follows:

Item	Last Name	First Name	From	To
1.	Reich	Dawn	5 <sup>th</sup> Grade Resource Center, Related Arts/RFIS	Kindergarten/RH
2.	Santagata	Michael	6 <sup>th</sup> Content/RFIS	Personal Assistant/RFIS
3.	Quinn	Jamie	Personal Assistant/RFIS	6 <sup>th</sup> Content/RFIS

- Approval was given to confirm the employment of the following Teacher Assistant, contracted through Hunterdon County ESC, for the 2016-2017 school year as follows:

Item	Last Name	First Name	Location	Position/Replacing	Effective Date
1.	Berger	Nancy	RFIS	5 <sup>th</sup> Grade Resource Center, Related Arts/Dawn Reich	September 30, 2016

- Approval was given for Harry Sievers from the School Based Youth Services program of Hunterdon Medical Center, Hunterdon Behavioral Health, to provide school based youth services to students at J.P. Case Middle School for the 2016-2017 school year, at no cost to the district.

- Approval was given to amend the motion of August 22, 2016:

for the following tuition students to attend the Copper Hill School Preschool Program during the 2016-2017 school year:

Student Number
2016447
2016448
2016450
2016451

to read:

Student Number
2016447
2016450
2016451

*\*student 2016448 withdrew*

Aye: Ms. Abbott      Dr. Kenny      Nay: 0      Abstain: 0  
 Mr. Bart      Ms. Markowski  
 Ms. Borucki      Mr. Stager  
 Dr. Copeland      Ms. Fallon  
 Mr. Davidson

**INFORMATION ITEMS**

1. Harassment, Intimidation & Bullying Investigations for the 2016-2017 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
FAD	9/14/16	1	No	Remedial measures outlined in report
FAD	9/14/16	2	No	Remedial measures outlined in report
JPC	9/16/16	1	No	Remedial measures outlined in report
JPC	9/16/16	2	No	None
JPC	9/22/16	3	No	None

2. Suspensions for the month of September:

School	Infraction	# of Days
BS	Physical aggression	3 Days
JPC	Threatening comments towards another student	2 Days
RFIS	Physical contact with staff member and administrator	1 Day

3. Drills to date for the 2016-2017 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
September	09/09	09/12	09/13	09/07	09/22	09/07
Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
September	09/20	09/20	09/21	09/14	09/26	09/21

**MISCELLANEOUS/ACTION ITEMS**

**All Miscellaneous/Action Items were approved under one motion made by Mr. Stager, seconded by Mr. Davidson.**

1. Approval was given of the 2016-2017 Organizational Chart, as attached.
2. Approval was given to authorize a licensed professional through Hunterdon Healthcare at the recommendation of our School Medical Inspector to perform fitness for duty evaluations at an amount not to exceed \$2,500 per evaluation for the 2016-2017 school year.

Aye: Ms. Abbott      Dr. Kenny      Nay: 0      Abstain: 0  
 Mr. Bart      Ms. Markowski  
 Ms. Borucki      Mr. Stager  
 Dr. Copeland      Ms. Fallon  
 Mr. Davidson

CORRESPONDENCE

None

OLD BUSINESS

None

NEW BUSINESS

Mr. Bart shared the FREF is working on the Comedy Night plans for November 5th and forms can be found on the website.

CITIZENS ADDRESS THE BOARD

None

On the motion of Ms. Borucki, seconded by Mr. Davidson, the meeting was adjourned at 7:27 p.m. viva voce.

Respectfully Submitted,

Stephanie Voorhees  
Business Administrator/Board Secretary

2016 Board Meetings

October 24

November 14 & 28

December 12